



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, April 27, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, April 27, 2021, via virtual remote platform, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Laura Svab
Councillor Marina Appel
Councillor Jamie Hoover
Councillor Ray Olfert
Councillor Rebecca Stendie
Councillor Will Taylor

ATTENDING

Myron Thompson, CAO
Sean Barnes, Director of Community Services
Preston Weran, Director of Infrastructure and Property Services
Justin De Bresser, Director of Corporate Services
Kalina Van Winssen, Executive Assistant

REGRETS

None

MEDIA

None

PUBLIC

None

CALL TO

ORDER: Mayor Poole called the Regular Council Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

The Alberta Culture Days Grant Letter was added to the agenda.

117/21 Councillor Olfert moved that Council adopt the April 27, 2021 agenda as amended.

CARRIED UNANIMOUSLY

DELEGATION

- The National Police Federation presented on the potential impacts of a provincial police transition.
- BDO Canada, who completed the Town of Blackfalds' audit for 2020, presented the 2020 financial statements and final report.

BUSINESS ARISING FROM MINUTES

Council Code of Conduct Bylaw Review

At the April 13th Regular Council Meeting, Council passed a motion to bring the Code of Conduct Bylaw back for discussion and possible revision.

118/21 Councillor Stendie moved that Administration and Council utilize a workshop to update Council Code of Conduct Bylaw 1226.18.

CARRIED UNANIMOUSLY



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Request for Decision – Property Tax Rate Bylaw

At the April 13th Council Meeting, Council passed first reading of Property Tax Rate Bylaw 1257.21. Council directed Administration to bring back tax rate increase scenarios of 0% and 0.6%. Administration recommended an increase of 0.6%.

- 119/21 Councillor Stendie moved that Council move to accept Administration's recommendation to give Second Reading to the 2021 Property Tax Bylaw 1257.21 for the Town of Blackfalds.

CARRIED

Opposed: Deputy Mayor Svab

- 120/21 Councillor Hoover moved to accept Administration's recommendation to give Third Reading to the 2021 Property Tax Bylaw 1257.21 for the Town of Blackfalds.

CARRIED

Opposed: Deputy Mayor Svab

- 121/21 Councillor Appel moved that Council accept the Spring Budget Adjustments as presented (Appendix 1a).

CARRIED

Opposed: Deputy Mayor Svab

BUSINESS

CAO Report

CAO Thompson reviewed the various organizational operations and activities during the month of April.

- 122/21 Councillor Svab moved that the April 2021 CAO Report be accepted as presented.

CARRIED UNANIMOUSLY

Request for Decision - 2020 Audited Financial Statements

Annual financial statements are prepared every year following an audit process undertaken by chartered professional accountants (BDO). The audit reviews the Town of Blackfalds financial systems and processes and makes recommendations on best practices.

- 123/21 Councillor Taylor moved that the 2020 Consolidated Financial Statements be accepted as presented.

CARRIED UNANIMOUSLY

Request for Decision – Draft Firearms and Weapons Bylaw

The current Firearms and Weapons Bylaw 794/97 was brought forward by Administration as it is outdated in its inclusive of fireworks regulations and regulates weapons not listed within the Criminal Code of Canada, such as slingshots. Council advised an updated survey would be sent out for input on this Bylaw and potentially a S.A.F.E. (strengthen social capacity, active neighbourhoods, focus on community engagement and effect positive change) event could be held, which would include crime prevention information and a community conversation.

- 124/21 Councillor Hoover moved that Council give First Reading to the draft Firearms and Weapons Bylaw 1258.21 for the Town of Blackfalds.

CARRIED

Opposed: Councillor Taylor



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Request for Decision – International Economic Development Week

Economic Developers Alberta, AUMA, and RMA have collaborated to bring awareness to the critical importance of Economic Development within Alberta's municipalities. Economic development helps to create jobs, support businesses, and improve the quality of life in our communities, which has become increasingly important as we work toward recovery from the pandemic.

- 125/21 Deputy Mayor Svab moved that May 9th to 15th be proclaimed as International Development Week.

CARRIED UNANIMOUSLY

Request for Decision – Youth Week Proclamation

National Youth Week, May 1st – 7th, 2021, is a celebration of youth held annually during the first week of May. It is a week of celebration intended to build a strong connection between youth and their communities.

- 126/21 Councillor Stendie moved to proclaim May 1st – 7th, 2021 as National Youth Week in the Town of Blackfalds.

CARRIED UNANIMOUSLY

Request for Decision – Tandem Truck Tender Award

The Town of Blackfalds utilizes Fleet & Equipment Replacement Policy 113.14 to guide the replacement of the Town's mobile equipment. A tandem truck is included in the policy with a lifecycle replacement after 20 years. The current tandem truck was originally purchased new in 2000 (21 years old).

- 127/21 Councillor Taylor moved that Council accept the award of tendered bid for the tandem truck to New West Truck for the 2022 Freightliner with Munroe attachments for the amount of \$243,923.00.

CARRIED UNANIMOUSLY

Request for Decision – AM and WO Software RFP Award

The EAM Software Program RFP released on February 10 outlined that the Town of Blackfalds desires to enter a professional contract with experienced and qualified Asset Management vendors for the acquisition and implementation of an EAM software solution. Eight proposals were received and evaluated by staff.

- 128/21 Councillor Olfert moved that Council move to award the Enterprise Asset Management Software Program to Public Sector Digest for a period of three-years with the option to extend the agreement for an additional two-years.

CARRIED UNANIMOUSLY

Request for Decision – Land Annexation – NE 24-39-27-W4

The owner of the land parcel described as the NE 24-39-27-W4 reached out through formal correspondence to request that the Town of Blackfalds consider the annexation of his land by the Town of Blackfalds. This land will be integrated into the Town's long-term growth area.

- 129/21 Councillor Stendie moved that Council authorize the initiation of the annexation process of the land parcel identified as NE 24-39-27 W4 through written notice to Lacombe County and other required parties per the *Municipal Government Act* regulations.

CARRIED UNANIMOUSLY



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Request for Decision – Business and Resident Support COVID-19

Administration requested direction on temporary relief for businesses and residents who have been impacted by COVID. This includes deferring utility billing penalties, tax penalties, and a process for business license fee relief. The Town will also support patio extensions, providing tables and chairs for patios, and allowing local businesses to utilize Town greenspace for activities.

- 130/21 Councillor Appel moved to accept the Business and Resident Support Report as information and directed Administration to proceed with the relief recommendations.

CARRIED UNANIMOUSLY
Recused: Councillor Olfert

Request for Decision – Alberta Culture Days Letter

Alberta Culture Days is a province wide annual celebration of arts and culture that takes place in September. The intention is to provide an opportunity for Albertans to discover, experience and celebrate through local events and activities across the province. The application deadline this year has moved up to May 7th, 2021 and a support letter has been requested.

- 131/21 Deputy Mayor Svab moved to provide a letter of support for the 2021 Alberta Culture Days.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

None

INFORMATION

- Eagle Builders Centre Project Update (verbal)
- BOLT KPI Report
- FCSS Board Meeting Minutes for March 11, 2021
- Red Deer River Municipal Users Group Newsletter for April 2021

- 132/21 Deputy Mayor Svab moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUNDTABLE DISCUSSION

Mayor and Council shared meetings and events attended from March to April, 2021.

- 133/21 Deputy Mayor Svab moved to accept the Roundtable Reports as information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 134/21 Councillor Hoover moved that Council accept the Regular Council Meeting Minutes from April 13, 2021 as presented.

CARRIED UNANIMOUSLY

- 135/21 Councillor Appel moved that Council accept the Standing Committee Meeting Minutes from April 19, 2021 as presented.

CARRIED UNANIMOUSLY



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NOTICE OF MOTION

Councillor Taylor requested that Administration develop a data or information policy that will be utilized to qualify data using relevant criteria and that this policy be brought before Council for review and consideration.

BUSINESS FOR THE GOOD OF COUNCIL

CAO Thompson noted that on April 28th, the flags would be at half-mast for WCB's Day of Mourning.

ADJOURNMENT

Mayor Poole adjourned the meeting 9:20 p.m.

A handwritten signature in blue ink that reads "R Poole".

Richard Poole, Mayor

A handwritten signature in blue ink that reads "Myron Thompson".

Myron Thompson, CAO