



ORGANIZATIONAL MEETING
Tuesday, October 27, 2020 at 7:00 pm
Civic/Cultural Centre – 5018 Waghorn Street

MINUTES

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Rebecca Stendie
Councillor Marina Appel
Councillor Jamie Hoover
Councillor Ray Olfert
Councillor Laura Svab

IN ATTENDANCE

Myron Thompson, Chief Administrative Officer
Sean Barnes, Director of Community Services
Justin de Bresser, Director of Corporate Services
Sue Bornn, Manager of Family and Community Support Services
Keith Wilson, IT Manager
Lisa Brown, Executive Assistant

REGRETS

Councillor Will Taylor
Preston Weran, Director of Infrastructure & Property Services

MEDIA

None

PUBLIC

None

CALL TO ORDER

Mayor Poole called the Regular Council Meeting for October 27, 2020 to order at 7:01 pm.

ADOPTION OF AGENDA

Additions/Deletions: None

Resolution No. 291/20

Councillor Appel moved that Council accept the October 27, 2020 agenda as presented.

CARRIED UNANIMOUSLY

OFFICIAL OATH OF OFFICE/COMMISSIONER FOR OATHS

CAO Thompson explained the Act for Commissioner for Oaths is included annually in the Organizational Meeting agenda package for Council information.

Resolution No. 292/20

Councillor Svab moved that Council accept the Commissioner for Oaths Act for information.

CARRIED UNANIMOUSLY

GENERAL DUTIES AND GUIDELINES OF CONDUCT FOR COUNCIL

Council Procedures Bylaw No. 1237.19
Council Code of Conduct Bylaw No. 1226.18
Parental Leave for Elected Officials Bylaw No. 1227.18
Council Remuneration and Compensation Policy No. 132.17
Municipal Affairs - Pecuniary Interest
Municipal Government Act
Robert's Rules of Order and Parliamentary Procedures

Council reviewed the General Duties for Council.



ORGANIZATIONAL MEETING
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Resolution No. 293/20

Deputy Mayor Stendie moved that Council accept the Council Procedures Bylaw No. 1237.19, Council Code of Conduct Bylaw No. 1226.18, Parental Leave for Elected Officials Bylaw No. 1227.18, Council Remuneration and Compensation Policy No. 132.17, Municipal Affairs - Pecuniary Interest, Municipal Government Act and Robert's Rules of Order and Parliamentary Procedures Summary for information.

CARRIED UNANIMOUSLY

REGULAR COUNCIL (RCM) AND STANDING COMMITTEE OF COUNCIL (SCC) MEETINGS – DATES AND TIMES

Council reviewed the proposed Regular and Standing Committee of Council Meeting dates for 2020-2021.

Resolution No. 294/20

Deputy Mayor Stendie moved that Council approve the 2020-2021 Council Meeting Schedule as provided in Appendix A whereby:

- the Town of Blackfalds Regular Council meetings are held on the second and fourth Tuesday of each month commencing at 7:00 pm in Council Chambers at the Municipal Office; and
- the Town of Blackfalds Standing Committee of Council Meetings be held every third Monday commencing at 7:00 pm in Council Chambers at the Municipal Office; and
- that Council cancels the Regular Council Meeting on December 22, 2020 due to the Christmas break; and
- that Council cancels the Standing Committee of Council meetings in February and October 2021 and agree to one summer meeting in July 2021.

CARRIED UNANIMOUSLY

Resolution No. 295/20

Councillor Appel moved that Council that Council cancels the Standing Committee of Council meeting on December 14, 2020.

CARRIED UNANIMOUSLY

APPOINTMENT OF DEPUTY MAYOR

Council reviewed the existing Deputy Mayor schedule.

Resolution No. 296/20

Councillor Olfert moved that Council accept the existing Deputy Mayor Schedule for information.

CARRIED UNANIMOUSLY

FEDERATION OF CANADIAN MUNICIPALITIES (FCM) – Conference Attendance

CAO Thompson explained that due to the Covid-19 pandemic, the 2020 FCM Conference was cancelled and Administration recommended the Councillors that were to attend this year be allowed to attend the 2021 Conference in Montreal, QC in June.

Resolution No. 297/20

Deputy Mayor Stendie moved that Council approve Councillors Olfert and Svab attend the 2021 FCM Conference in Montreal, QC in June.

CARRIED UNANIMOUSLY



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ALBERTA URBAN MUNICIPALITIES ASSOCIATION (AUMA) – Conference Attendance

Resolution No. 298/20

Councillor Olfert moved that Council approve all members of Council and the Chief Administrative Officer attend the 2021 AUMA Convention, scheduled for November 17-19 in Edmonton, Alberta.

CARRIED UNANIMOUSLY

TOWN BOARD/COMMITTEE APPOINTMENTS FOR MEMBERS-AT-LARGE AND COUNCIL

Resolution No. 299/20

Councillor Hoover moved that Council accept Council Board and Committee Policy No. 147.20 for information.

CARRIED UNANIMOUSLY

Resolution No. 300/20

Councillor Appel moved to approve the Members-at-Large appointments to the Town Boards and Committees as follows:

- 1. Economic Development and Tourism Advisory Committee:**
Re-Appoint: Robert Hogan, Denise Sumner, Ken Hubbard, Alvin Melton and Craig Schroh
Appoint: Kyle Braithwaite, Alex Yule and Jill Bried
Term: 2 years
- 2. Family and Community Social Services Board:**
Appoint: Melissa MacLeod, Theresa Franko, Tienielle Gilchrist and Clifford Soper
Term: 3 years
- 3. Municipal Library Board:**
Re-Appoint: Kristel Leeks and Glynn Evans
Term: 3 years
- 4. Recreation, Culture and Parks Board:**
Re-Appoint: Kimberley Sommerville
Appoint: Kala Pandit
Term: 3 years
- 5. Policing Committee:**
Re-Appoint: Louise Rellis and Theresa Franko
Appoint: Lance Chalmers
Term: 3 years
- 6. Municipal Planning Commission:**
Appoint: Rylan Zakreski and Alejandro Garcia Miranda
Term: 1 year
- 7. Subdivision and Development Appeal Board:**
Re-Appoint: Jill Bried, Tienielle Gilchrist, John Cloke and Robert Hogan
Appoint: Craig Schroh
Term: 1 year

CARRIED UNANIMOUSLY

Resolution No. 301/20

Deputy Mayor Stendie moved to approve the Council member appointments to the Town Boards and Committees for a term of one year as follows:

- 1. Economic Development and Tourism Advisory Committee:**
Councillors Appel and Svab



ORGANIZATIONAL MEETING
Tuesday, October 27, 2020 at 7:00 pm
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2. **Family and Community Social Services Board:**
Councillors Stendie and Olfert
3. **Municipal Library Board:**
Councillors Olfert and Svab
4. **Recreation, Culture and Parks Board:**
Councillors Appel and Taylor
5. **Policing Committee:**
Councillors Hoover and Olfert
6. **Municipal Planning Commission:**
Councillors Taylor, Svab and Hoover
7. **Municipal Emergency Management Agency:**
Mayor Poole, Councillors Stendie and Appel
8. **55+ Housing Building Committee:**
Mayor Poole and Councillor Appel

CARRIED UNANIMOUSLY

COUNCIL APPOINTMENTS – External Boards and Committees

Resolution No. 302/20

Councillor Appel moved to appoint members of Council to the following Boards and Committees for a term of one year:

1. **Lacombe Foundation Board:**
Councillor Taylor
Mayor Poole - Alternate
2. **Inter-Municipal Development Plan Board (IDP):**
Mayor Poole
Councillor Taylor
Councillor Hoover
Councillor Stendie - Alternate
3. **Intermunicipal Collaboration Committee (ICF):**
Mayor Poole
Councillor Hoover
Councillor Stendie
4. **Blackfalds Chamber of Commerce Board:**
Councillor Taylor
Councillor Appel - Alternate
5. **Central Alberta Economic Partnership (CAEP):**
Councillor Stendie
Councillor Taylor - Alternate
6. **Parkland Regional Library:**
Councillor Olfert
Councillor Svab - Alternate
7. **Blackfalds School Parent Council
Iron Ridge Elementary Campus (IREC)**
Councillor Stendie
Councillor Appel - Alternate
8. **Blackfalds School Parent Council
Iron Ridge Intermediate Campus (IRIC)**
Councillor Hoover
Mayor Poole - Alternate



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Tuesday, October 27, 2020 at 7:00 pm
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MINUTES

9. **Blackfalds School Parent Council
Iron Ridge Junior Campus (IRJC)**
Councillor Hoover
Councillor Stendie - Alternate
10. **Blackfalds School Parent Council
St. Gregory the Great Catholic:**
Councillor Svab
Mayor Poole - Alternate
11. **Central Alberta Trails Society (CARTS):**
Councillor Appel
Councillor Stendie – Alternate
12. **North Red Deer River Water Commission (NRDRWC):**
Mayor Poole
Councillor Taylor - Alternate
13. **North Red Deer Regional Wastewater Services Commission (NRDRWWSC):**
Mayor Poole
Councillor Taylor - Alternate
14. **Lacombe County Fire Services Partnership Advisory Committee:**
Mayor Poole
Councillor Stendie - Alternate
15. **Lacombe Regional Emergency Partnership Advisory Committee (LREMP):**
Councillor Appel
Mayor Poole - Alternate
16. **Red Deer River Municipal Users Group (RDRMUG):**
Mayor Poole
Councillor Hoover - Alternate
17. **Red Deer River Watershed Alliance:**
Councillor Hoover
Mayor Poole - Alternate

CARRIED UNANIMOUSLY

AJOURNMENT

Mayor Poole adjourned the meeting 7:30 pm.

Richard Poole, Mayor

Myron Thompson, Chief Administrative Officer