



**REGULAR COUNCIL MEETING**  
**Tuesday, October 13, 2020 at 7:00 pm**  
Civic/Cultural Centre – 5018 Waghorn Street

**MINUTES**

---

**MEMBERS PRESENT**

Mayor Richard Poole  
Deputy Mayor Rebecca Stendie – *via video conference*  
Councillor Marina Appel  
Councillor Jamie Hoover  
Councillor Ray Olfert  
Councillor Laura Svab – *via video conference*  
Councillor Will Taylor

**ATTENDING**

CAO Myron Thompson  
Justin de Bresser, Director of Corporate Services  
Preston Weran, Director of Infrastructure & Property Services  
Jeff Heindel, Parks and Facilities Manager  
Keith Wilson, Information Technology Manager  
Lisa Brown, Executive Assistant

**REGRETS**

Sean Barnes, Director of Community Services

**MEDIA**

None

**PUBLIC**

None

**REGULAR COUNCIL MEETING CALLED TO ORDER**

Mayor Poole called the Regular Council Meeting for October 13, 2020 to order at 7:00 pm.

**ADOPTION OF AGENDA**

Additions: 13.2 – FOIP, Section 23

Deletions: None

**Resolution No. 275/20**

Councillor Olfert moved that Council accept the October 13, 2020 agenda as amended.

**CARRIED UNANIMOUSLY**

**DELEGATION**

None

**PUBLIC HEARING**

None

**BUSINESS ARISING FROM MINUTES**

**Request for Decision, Utility Bylaw No. 1250.20**

Director Weran presented Utility Bylaw No. 1250.20 to Council.

**Resolution No. 276/20**

Councillor Hoover moved that Council give third and final reading to Utility Bylaw No. 1250.20, as amended.

**CARRIED UNANIMOUSLY**



## **MINUTES**

---

### **BUSINESS**

#### **Request for Decision, Request for Proposal-Residential Structures Demolition**

Jeff Heindel, Parks and Facilities Manager presented the report regarding the draft Request for Proposal - Town-Owned Structures Demolition.

#### **Resolution No. 277/20**

Councillor Taylor moved that Council accepts the proposal from DB Bobcat Services Ltd. to undertake the work as described under RFP #2020-RSD01 in the amount of \$373,654.27.

**CARRIED UNANIMOUSLY**

#### **Resolution No. 278/20**

Councillor Appel moved that Council directs Administration to enter into a formal contract with DB Bobcat Services Ltd. to undertake the work as described under RFP #2020-RSD01.

**CARRIED UNANIMOUSLY**

#### **Request for Decision, Records and Information Management Bylaw No. 1249.20**

Keith Wilson, Information Technology Manager, presented the report for the Records and Information Management Bylaw No. 1249.20.

#### **Resolution No. 279/20**

Councillor Hoover moved that Council give second reading to Bylaw No. 1249.20, being the Records and Information Management Bylaw for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

#### **Resolution No. 280/20**

Councillor Olfert moved that Council give third and final reading to Bylaw No. 1249.20, being the Records and Information Management Bylaw for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

#### **Request for Decision, Records and Information Management Policy No. 144.20**

Keith Wilson, Information Technology Manager, presented the report for the Records and Information Management Policy No. 144.20.

#### **Resolution No. 281/20**

Councillor Taylor moved that Council approves Records and Information Management Policy No. 144.20 for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

#### **Request for Decision, Proclamation-Alberta Development Officers Week**

Director Weran presented the report to proclaim October 26 to October 30, 2020 as 'Alberta Development Officers Week' in the Town of Blackfalds.

#### **Resolution No. 282/20**

Councillor Appel moved that Council proclaims October 26 to 30, 2020 as 'Alberta Development Officers Week' in the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

#### **Request for Decision, Policing Committee Member Resignation – C. Wetzel**

CAO Thompson presented the report regarding the Policing Committee Member Resignation from C. Wetzel.



**REGULAR COUNCIL MEETING**  
**Tuesday, October 13, 2020 at 7:00 pm**  
Civic/Cultural Centre – 5018 Waghorn Street

**MINUTES**

---

**Resolution No. 283/20**

Councillor Olfert moved that Council accepts the resignation of Member Cam Wetzel, with regrets.

**CARRIED UNANIMOUSLY**

**ACTION CORRESPONDENCE**

**Mr. Ronald Orr, MLA-Lacombe-Ponoka,**  
**Letter – Municipal Operating Support Transfer (MOST) Funding**

**Resolution No. 284/20**

Councillor Taylor moved that Council directs Administration to draft a letter of thanks to Mr. Ron Orr, MLA Lacombe-Ponoka and the Minister of Municipal Affairs regarding the Municipal Operating Support Transfer (MOST) funding for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**INFORMATION**

- 2021 Director’s Quarterly Reports, 3<sup>rd</sup> Quarter 2020
- Report to Council, Building and Development Permit Report – September 2020
- Report to Council, Enforcement Services Monthly Report - September 2020
- Report to Council, BOLT OnDemand Insights Report – September 2020
- Report to Council, Snow Removal Survey Results – Director Weran
- Report for Council, 2021 Capital Budget – Director de Bresser
- Report for Council, 10 Year Capital Review – Director de Bresser
- Canadian Pacific Rail, Email – 2020 Holiday Train
- Municipal Planning Commission Meeting Minutes for September 8, 2020
- Recreation, Culture and Parks Board Meeting Minutes for September 2, 2020
- Lacombe County, Council Highlights for September 24, 2020 Meeting
- City of Lacombe, Council Highlights for August 31, 2020 Meeting

**Resolution No. 285/20**

Councillor Hoover moved to accept the Information Items as information.

**CARRIED UNANIMOUSLY**

**ROUND TABLE**

None

**ADOPTION OF MINUTES**

**Resolution No. 286/20**

Councillor Appel moved that Council approve the Regular Council Meeting Minutes from September 21, 2020 as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS FOR THE GOOD OF THE COUNCIL**

None

**RECESS**

**Resolution No. 287/20**

Councillor Olfert moved for a 5-minute recess at 7:45 pm.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 7:50 pm.



**REGULAR COUNCIL MEETING**  
**Tuesday, October 13, 2020 at 7:00 pm**  
Civic/Cultural Centre – 5018 Waghorn Street

**MINUTES**

---

**CONFIDENTIAL - Closed Session**

- **FOIP, Sections 23 and 24**

**RESOLUTION NO. 288/20**

Councillor Olfert moved that Council enter the closed session commencing at 7:50 pm in accordance with Section 197(2) of the Municipal Government Act to discuss matters exempt from disclosure under Sections 23 and 24 of the Alberta Freedom of Information and Protection of Privacy Act, as per Section 18 of the FOIP Regulations.

**CARRIED UNANIMOUSLY**

***Closed Session Attendance – FOIP, Item under Section 24:***

*Mayor Richard Poole, Deputy Mayor Rebecca Stendie (via video conference), Councillor Jamie Hoover, Councillor Marina Appel, Councillor Ray Olfert, Councillor Laura Svab (via video conference), Councillor Will Taylor, CAO Myron Thompson*

**RESOLUTION NO. 289/20**

Councillor Appel moved to come out of the closed session at 8:11 pm.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 8:11 pm.

**Regular Meeting Attendance:**

*Mayor Richard Poole, Deputy Mayor Rebecca Stendie (via video conference), Councillor Jamie Hoover, Councillor Marina Appel, Councillor Ray Olfert, Councillor Laura Svab (via video conference), Councillor Will Taylor, CAO Myron Thompson*

**RESOLUTION NO. 290/20**

Councillor Taylor moved to request Administration defer the Branding project for a period of one year in response to the current economic conditions.

**CARRIED**

***Opposed: Councillor Appel***

**AJOURNMENT**

Mayor Poole adjourned the meeting 8:12 pm.

---

Richard Poole, Mayor

---

Myron Thompson,  
Chief Administrative Officer