



**TOWN OF BLACKFALDS
ORGANIZATIONAL MEETING
REQUEST FOR DECISION**

11.1

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MEETING DATE: October 27, 2020
PREPARED BY: Lisa Brown, Executive Assistant
SUBJECT: External Boards and Committees – Council Member Appointments

BACKGROUND

Annually at the Organizational Meeting, members of Council are appointed to various external Boards and Committees. The Town is represented by members of Council on external Boards and Committees which is reviewed annually at the Organizational Meeting.

DISCUSSION

The External Boards/Committees are listed at the bottom of the second Boards and Committees spreadsheet (attached in Appendix 'A', page 2). The external Boards and Committees are listed with the members of Council currently appointed to same.

The External Board and Committee Information Sheet, outlining a brief description for each external Board and Committee (Appendix 'B') is attached for Council review and discussion

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

That Council members be appointed to external Boards and Committees as recommended by the Standing Committee of Council.

ALTERNATIVES *(other than the recommendation)*

1. That Council appoint external Boards and Committees apart from those recommended by the Standing Committee of Council.

ATTACHMENTS

- Appendix A – Board and Committee Spreadsheet
- Appendix B - Council Board and Committee Information Sheet

APPROVALS



CAO Myron Thompson



EXTERNAL BOARD AND COMMITTEE INFORMATION

Appointed Council representatives are expected to act as a liaison between their respective Board or Committee and Council.

Lacombe Foundation 1 Councillor, 1 alternate

The Lacombe Foundation meets approximately five times a year on the fourth Monday at 1:00 pm and the Lacombe Foundation Office.

The Foundation determines the direction of the delivery of seniors housing in accordance with the Alberta Housing Act, as well as the management of housing assets including seniors and affordable housing units. The Foundation is composed of elected officials from the member municipalities including Alix, Bentley, Blackfalds, Clive, Eckville, Lacombe and Lacombe County. All members are active voting members.

Inter-municipal Development Plan Board (IDP) Mayor + 2 Councillors

The Inter-municipal Development Plan Board meets as required at alternating locations of the municipal partners.

The Board was established to:

- monitor matters of mutual interest and concern, including the implementation and on-going review of the Blackfalds-Lacombe County Inter-municipal plan;
- to consider disputes raised regarding a statutory plan approval and amendments, including matters related to the administration and implementation of the Inter-municipal Development Plan, Land Use Bylaw approvals and amendments, subdivision approvals, and development permit approval which has or may have a detrimental effect on the other municipality.

The Board is composed of three members from each Council, including the Mayor and Reeve, of the Town of Blackfalds and Lacombe County.

Inter-municipal Collaboration Committee (ICF)

The Inter-municipal Collaboration (ICF) Committee shall meet at least once every three years, or sooner if determined by the Party's CAO's, to review the terms and conditions of the agreement.

The ICF Committee is established to

- develop and maintain the ICF Agreement and the Sub-Agreements that flow from it to facilitate the commitment of the Town of Blackfalds and Lacombe County to work collaboratively to jointly provide facilities and deliver services and programs for the benefit of both Parties and to plan for the future.
- Ensure a solid framework exists that determines equitable funding arrangements for intermunicipal services that benefit the residents of both municipalities

The Committee is to be composed of two appointed and one alternate elected official, and the Chief Administrative Officer or designate of each Signatory. Quorum shall be four members consisting of one elected official and the CAO or designate from each Signatory.



EXTERNAL BOARD AND COMMITTEE INFORMATION

Blackfalds Chamber of Commerce
1 Councillor, 1 alternate

The Blackfalds Chamber of Commerce meets the first Thursday of each month at 7:00 pm in the Town Office.

The Chamber represents the business community by providing services, benefits and leadership for positive growth. The Board is composed of member at large members elected by the membership. The Board also includes one member appointed by Town Council. All members are active voting members.

Central Alberta Economic Partnership
1 Councillor, 1 alternate

The Central Alberta Economic Partnership meets three times a year, with the date, time and location determined by the group.

This partnership represents member communities to advance sustainable regional economic development by working together, with one vision to collectively move the region forward to stimulate the economy, both locally and regionally. All members are active voting members.

Parkland Regional Library (PRL) System
1 Councillor, 1 alternate

The Parkland Regional Library System meets four times a year at the PRL Office in Lacombe.

The purpose of this group is to establish, foster, and maintain good relations with all libraries and government departments in the province for the provision of library service, and to cooperate with any library, regional system, or government department to improve library service. Members of the Board are appointed by the member municipalities and all members are active voting members.

Blackfalds School Parent Council
– IREC 1 Councillor, 1 alternate
– IRIC 1 Councillor, 1 alternate
– IRJC 1 Councillor, 1 alternate
– St.Gregory 1 Councillor, 1 alternate

Meeting dates, times and locations vary for each Council.

The purpose of the Parent Councils is to establish, foster, and maintain good relations within all local schools and Parent Councils for the provision of educational programming. Members of the Parent Councils are appointed by each school.

Central Alberta Regional Trails Society
1 Councillor, 1 alternate



EXTERNAL BOARD AND COMMITTEE INFORMATION

The Central Alberta Regional Trails Society meets every two months (except July and August) at various locations of the members.

The purpose of the Society is to identify the issues, concerns, support, and ideas regarding the designation and development of recreational trail linkages in rural Central Alberta.

North Red Deer River Water Commission (NRDRWC)

1 Councillor, 1 alternate

North Red Deer River Water Commission meets approximately four times a year at the Lacombe City Hall.

The purpose of the Commission is to supply water services to all the member municipalities who are members of the Commission, including the Town of Blackfalds, City of Lacombe, Town of Ponoka, Ponoka County and Lacombe County. All members are active voting members.

North Red Deer Regional Wastewater Services Commission

1 Councillor, 1 alternate

The North Red Deer Regional Wastewater Services Commission meetings are usually coordinated with the NRDRWC meetings.

The Commission is authorized to provide and operate a wastewater supply system for the participating municipalities.

Lacombe County Fire Services Partnership Advisory Committee

1 Councillor, 1 alternate

The Lacombe County Fire Services Partnership Advisory Committee meets once a year prior to November 30 at various locations of the municipal partners

Lacombe Regional Emergency Partnership

1 Councillor, 1 alternate

The Lacombe Regional Emergency Partnership meets twice a year, in the Spring and Fall at various locations of the municipal partners.

This partnership consists of 11 municipalities within Lacombe County who coordinate planning, training and resource management for the group of partnering municipalities.

Red Deer River Municipal Users Group (RDRMUG)

1 Councillor, 1 alternate

The Red Deer River Municipal Users Group meets every second month on the second Monday at 1:00 pm in the Town of Drumheller.



EXTERNAL BOARD AND COMMITTEE INFORMATION

This Group is an association of rural and urban municipalities composed of municipalities within the Red Deer River Basin and communities who receive water from the Red Deer River. The purpose is to provide a unique and essential platform for members to work together towards shared goals. By involving only municipalities and representing elected officials the group is able to focus on long term sustainability.

Red Deer River Watershed Alliance

1 Councillor, 1 alternate

The Red Deer River Watershed Alliance holds two annual meetings in June and the Fall at various participating municipal locations.

The Alliance is a multi-sector, non-profit organization that promotes the good use and proper management of water within the Red Deer River watershed. The purpose is to build an inclusive alliance through collaborative partnership to promote a healthy watershed to ensure a legacy of ecological integrity and economic sustainability