



**TOWN OF BLACKFALDS  
REGULAR COUNCIL MEETING  
CIVIC/CULTURAL CENTRE – 5018 WAGHORN STREET  
Tuesday, January 28, 2020  
MINUTES**

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A Regular Council meeting for the Town of Blackfalds was held on Tuesday, January 28, 2020, at the Civic/Cultural Center, 5018 Waghorn Street, Blackfalds, Alberta, commencing at 7:00pm.

**MEMBERS PRESENT**

Mayor Richard Poole  
Deputy Mayor Ray Olfert  
Councillor Marina Appel  
Councillor Jamie Hoover  
Councillor Rebecca Stendie  
Councillor Laura Svab  
Councillor Will Taylor

**ATTENDING**

CAO Myron Thompson  
Infrastructure and Property Services Director Preston Weran  
Corporate Services Director Justin de Bresser  
Community Services Director Sean Barnes  
Economic Development Officer Jennifer Hartigh  
Marketing and Communications Manager Miranda Cooper  
Community Services Administrative Assistant Shelby Craig  
Emergency Management and Protective Services Manager Ken Morrison  
Asset Manager/GIS Coordinator Jamie Hobbs  
IT Analyst Cory Babey  
Executive Assistant Anne Peck

**REGRETS**

None

**MEDIA**

None

**PUBLIC**

Emily Hillis, Blackfalds  
Justin Smith, Blackfalds  
Carleen Jeske, Blackfalds  
Craig Saunders, Blackfalds  
Stacey Friedrich, Blackfalds

**REGULAR COUNCIL MEETING CALLED TO ORDER**

Mayor Poole called the Regular Council Meeting to order at 7.00pm.

**ADOPTION OF AGENDA**

Additions: Add Business 6.1 Blackfalds Senior Cheemo Club. Add Confidential 13.2 S.20.  
Move CAO Report to 6.4 and renumber business items.

**RES. 017/20**

Deputy Mayor Olfert moved that Council approve the January 28, 2020 agenda as amended.

**CARRIED UNANIMOUSLY**



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**DELEGATION**

- Blackfalds Senior Cheemo Club: Jeanette Edwards and Daryl Calder
- Arena/Womacks Road Expansion – Resident Complaint: Emily Hillis and Justin Smith

**PUBLIC HEARING**

- None

**BUSINESS ARISING FROM THE MINUTES**

- None

**BUSINESS**

**Blackfalds Senior Cheemo Club**

Council acknowledged the issues presented during the delegation held earlier this evening and discussed forming an ad-hoc committee to address all their concerns.

**RES. 018/20**

Councillor Taylor moved that Council refer the Blackfalds Senior Cheemo Club issues to the Recreation, Culture and Parks Board and Administration.

**CARRIED UNANIMOUSLY**

**Multi-Plex Expansion Project – Land Acquisition Update**

IPS Director Weran presented an overview of the process to date and advised that Administration is open to extending the current January 31, 2020 deadline for the remaining property owner and negotiating terms of an agreement.

**RES. 019/20**

Councillor Taylor moved that Council direct Administration to extend the deadline for the property owners at 5509 Broadway Avenue, and further directed Administration to meet with the said owners and negotiate terms of an agreement in good faith.

**CARRIED UNANIMOUSLY**

**Existing RV Sanitary Dump Station Relocation and Upgrades**

IPS Director Weran presented an administrative recommendation for Council consideration, that the RV Dump station currently at the Blackfalds Multi-Plex will need to be moved, and with the future Blackfalds Operations Centre housing Public Works, it could be relocated to the existing Public Works yard on South Street – east of Hwy 2A. Director Weran asked Council to consider two administrative recommendations and approve as presented.

**RES. 020/20**

Councillor Hoover moved that Council refer the RV Sanitary Dump Station item back to Administration for further review and alternative relocation options.

**CARRIED UNANIMOUSLY**



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**CAO Monthly Report (verbal)**

CAO Thompson provided a monthly report updating various projects and initiatives, including December 2019 and January 2020.

**RES. 021/20**

Councillor Stendie moved that Council accept the monthly CAO verbal report for December 2019 and January 2020 for information.

**CARRIED UNANIMOUSLY**

**Policy 140.20 – Video Surveillance Policy**

Corporate Services de Bresser presented Policy 140.20, being the Video Surveillance Policy, rewritten to replace policy 126.16 from 2016. Director de Bresser shared that it is the intent of Policy 140.20 to address deficiencies and minimize the Town's related risk. Director de Bresser asked that Council support the Standing Committee recommendation and approve the policy as presented.

**RES. 022/20**

Councillor Stendie moved that Council accept the recommendation of Standing Committee and approve Policy 140.20, being the Video Surveillance Policy for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**Policy 141.20 – Investment Policy**

Corporate Services de Bresser presented Policy 141.20, being a formal investment policy for the Town of Blackfalds, to manage and establish objectives and limits for the investment of funds held by the Town for short-term and long-term investments. Director de Bresser asked that Council support the Standing Committee recommendation and approve the policy as presented.

**RES. 023/20**

Councillor Hoover moved that Council accept the recommendation of Standing Committee and approve Policy 141.20, being the Investment Policy for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**Bylaw 1241/20 – Authorized Overdraft Bylaw**

Corporate Services de Bresser presented Bylaw 1241/20, being the Authorized Overdraft Bylaw for the Town of Blackfalds, to authorize the Town the ability to make use of overdraft protection, if needed. Director de Bresser asked that Council support the Standing Committee recommendation and approve the policy as presented.

**RES. 024/20**

Deputy Mayor Olfert moved that Council move to accept the recommendation from Standing Committee and give First Reading to Bylaw 1241/20, being the Authorized Overdraft Bylaw for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**



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**Bylaw 1242/20 – Access to Information Bylaw**

Corporate Services de Bresser presented Bylaw 1242/20, being the Access to Information Bylaw for the Town of Blackfalds. The purpose of this Bylaw is to rescind the existing access Bylaws 860.99 and 894.01 and introduce current guidelines under the FOIP Act and Regulation. Director de Bresser asked that Council support the Standing Committee recommendation and approve the policy as presented.

**RES. 025/20**

Councillor Appel moved that Council move to accept the recommendation from Standing Committee and give First Reading to Bylaw 1242/20, being the Access to Information Bylaw for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**Branding Project Update**

Members of the Brand Development Committee, EDO Hartigh, Mar/Com Manager Cooper and Community Services Admin. Assistant Craig provided a detailed update on the preparatory work of the Branding Project completed to date.

**RES. 026/20**

Councillor Stendie moved that Council accept the Branding Project Update for information, and further directed Administration to ensure that all comments collected through the Logo and Tagline Testing Survey are shared with Council, protecting and redacting any personally identifiable information.

**CARRIED**

**In Favor:** Deputy Mayor Olfert, Councillor Appel, Councillor Hoover,  
Councillor Stendie, Councillor Svab, Councillor Taylor

**Opposed:** Mayor Poole

**2020 Red Deer Home Show – Volunteer Schedule**

EDO Hartigh provided details of the 2020 Red Deer Home Show and invited Council to sign up as a volunteer at the weekend event in March 2020.

**RES. 027/20**

Deputy Mayor Olfert moved that Council accept the 2020 Red Deer Home Show information and schedule as presented.

**CARRIED UNANIMOUSLY**

**Special Permit: Winterfest 2020**

CAO Thompson presented the approved Winterfest 2020 Special Event Permit, noting the date of February 17, 2020 for this outdoor winter community event.

**RES. 028/20**

Councillor Svab moved that Council accept the Winterfest 2020 Special Event Permit as information.

**CARRIED UNANIMOUSLY**



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**Remembrance Day Service (verbal)**

CAO Thompson provided an update following discussion with the Ministerial Association, acknowledging the importance and success of past events, future planning and ongoing collaboration.

**RES. 029/20**

Councillor Hoover moved that Council accept the Remembrance Day service update for information.

**CARRIED UNANIMOUSLY**

**ACTION CORRESPONDENCE**

- None

**INFORMATION**

EDTAC Minutes September 9, 2019  
EDTAC Minutes November 4, 2019  
FCSS Minutes December 5, 2019  
Municipal Planning Commission Minutes November 25, 2019  
Lacombe County Council Highlights January 9, 2020  
RDRMUG October 2019 Report and Statutory Plan Guide  
Alberta Municipal Affairs 2020 Assessment Year Modifier (AYM) Tables

**RES. 030/20**

Councillor Svab moved to accept the information items as presented.

**CARRIED UNANIMOUSLY**

**ROUND TABLE**

Mayor and Council shared meetings, events and activities attended from November 16, 2019 to January 15, 2020.

**RES. 031/20**

Councillor Appel moved that Council accept the round table reports as information.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**RES. 032/20**

Councillor Stendie moved that Council accept the Regular Council Meeting Minutes from January 14, 2020, as amended.

**CARRIED UNANIMOUSLY**



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**RES. 033/20**

Councillor Hoover moved that Council accept the Standing Committee of Council Meeting Minutes from January 20, 2020, as presented.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

None

**BUSINESS FOR THE GOOD OF THE COUNCIL**

- Environmental Science and Engineering Magazine
- CPR 2020 Calendar and letter from Mike LoVecchio, Director of Government Affairs

**BREAK**

**RES. 034/20**

Councillor Svab moved for a 5-minute recess at 9:28pm.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 9:40pm

**CONFIDENTIAL – Closed Session**

- FOIP S.16
- FOIP S.20

**RES. 035/20**

Deputy Mayor Olfert moved that Council moved to a closed session commencing at 9:43pm in accordance with Section 197(2) of the Municipal Government Act to discuss matters exempt from disclosure under Sections 16 and 20 of Alberta's Freedom of Information and Protection of Privacy Act, as per Section 18 of the FOIP Regulations.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance - FOIP S.16:** Mayor Richard Poole, Deputy Mayor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Laura Svab, Councillor Will Taylor, CAO Myron Thompson.

**Closed Session Attendance - FOIP S.20:** Mayor Richard Poole, Deputy Mayor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Laura Svab, Councillor Will Taylor.

**RES. 036/20**

Deputy Mayor Olfert moved to come out of the closed session at 10:38pm.

**CARRIED UNANIMOUSLY**



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**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Poole called the Regular Council Meeting back to order at 10:38pm.

**Regular Meeting Attendance:** *Mayor Richard Poole, Deputy Mayor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Laura Svab, Councillor Will Taylor.*

**RES. 037/20**

Councillor Svab moved that Council authorize legal fees and associated expenditures by the Standing Committee of Council to investigate a confidential administrative matter, retroactive to January 20, 2020.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Mayor Poole adjourned the meeting 10:40pm.

\_\_\_\_\_  
**MAYOR RICHARD POOLE**

\_\_\_\_\_  
**CAO MYRON THOMPSON**

DRAFT