



**TOWN OF BLACKFALDS  
STANDING COMMITTEE OF COUNCIL MEETING  
CIVIC/CULTURAL CENTRE – 5018 WAGHORN STREET  
Monday, January 20, 2020 7:00pm  
MINUTES**

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A Standing Committee of Council meeting for the Town of Blackfalds was held on Monday, January 20, 2020 at the Civic/Cultural Center, 5018 Waghorn Street, Blackfalds, Alberta, commencing at 7:00 pm.

**MEMBERS PRESENT**

Mayor Richard Poole  
Deputy Mayor Ray Olfert  
Councillor Marina Appel  
Councillor Jamie Hoover  
Councillor Laura Svab  
Councillor Rebecca Stendie  
Councillor Will Taylor

**ATTENDING**

CAO Myron Thompson  
Corporate Services Director Justin de Bresser  
IT Analyst Cory Babey  
Municipal Clerk Lorrie Logan

**REGRETS**

None

**MEDIA**

None

**PUBLIC**

Kala Pandit, Resident/FCSS Board Member  
Steve Schultz, Lacombe Composite High School Teacher/EvoVision Club Coordinator  
Jeff Robson, Intelligent Futures - Design Lead  
Helen Longhrin, Intelligent Futures

**STANDING COMMITTEE OF COUNCIL MEETING CALLED TO ORDER**

Deputy Mayor Olfert called the Standing Committee Meeting to order at 7:00pm.

**AGENDA APPROVAL**

Additions/Deletions: Add 13.2 Confidential FOIP S.20, Administrative correction to Confidential 13.1 – FOIP S.24.

**SCC. 01/20**

Councillor Appel moved that Standing Committee of Council move to accept the agenda for January 20, 2020 as amended.

**CARRIED UNANIMOUSLY**

**DELEGATION**

- Battle River Watershed Alliance – Our Common Ground presented by Councillor Hoover, Kala Pandit and Steve Schultz.

**BREAK**

**SCC. 02/20**

Councillor Stendie moved for a 5-minute recess at 7:54pm.

**CARRIED UNANIMOUSLY**

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Olfert called the Standing Committee Meeting back to order at 8:00pm

**DELEGATION (continued)**

- Blackfalds Municipal Sustainability Plan (draft) Intelligent Futures presentation by Jeff Robson and Helen Longhrin.

**PUBLIC HEARING**

None

**BUSINESS ARISING FROM MINUTES**

None

**BUSINESS**



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**Policy 140.20 Draft Video Surveillance Policy**

Corporate Services Director de Bresser presented draft Policy 140.20 as rewritten to replace the existing Video Surveillance Policy 126.16. The rewrite addresses several risk deficiencies and includes updates to strengthen the policy and procedures.

**SCC. 03/20**

Councillor Hoover moved that Standing Committee of Council recommend that Policy 140.20, being the Video Surveillance Policy for the Town of Blackfalds be brought before Council for formal approval.

**CARRIED UNANIMOUSLY**

**Policy 141.20 Draft Investment Policy**

Corporate Services Director de Bresser presented draft Policy 141.20, being a policy to manage and establish objectives and limits for the investment of funds held by the Town for short-term and long-term investments.

**SCC. 04/20**

Councillor Stendie moved that Standing Committee of Council move to recommend that Policy 141.20 being the Investment Policy for the Town of Blackfalds be brought before Council for formal approval.

**CARRIED UNANIMOUSLY**

**Bylaw 1241/20 Draft Authorized Overdraft Bylaw**

Corporate Services Director de Bresser presented draft Bylaw 1241.20, being the Authorized Overdraft Bylaw for the Town of Blackfalds to authorize the Town the ability to make use of overdraft protection if needed.

**SCC. 05/20**

Councillor Taylor moved that Standing Committee of Council move to recommend that Bylaw 1241.20, being the Authorized Overdraft Bylaw for the Town of Blackfalds be brought before Council for formal approval.

**CARRIED UNANIMOUSLY**

**Bylaw 1242/20 Draft Access to Information Bylaw**

Corporate Services Director de Bresser presented the draft Access to Information Bylaw 1242.20, an update to Bylaws 860.99 and 894.01. It is the intent of Bylaw 1242.20 to not only reiterate the establishment of the Head, but also to provide for the delegation of responsibilities under the Act, to guide the information request process, to allow for the collection fees based on current guidelines (R.S.A. 2000, Chapter F-25 and Regulation 186/2008 with amendments up to and including Alberta Regulation 56/2019).

**SCC. 06/20**

Mayor Poole moved that the Standing Committee of Council move to recommend that Bylaw 1242.20, being the Access to Information Bylaw be brought before Council for formal approval.

**CARRIED UNANIMOUSLY**

**SharePoint Implementation Update**

Corporate Services Director de Bresser presented an update on the SharePoint Implementation for the Town's Record and Information Management program.

**SCC. 07/20**

Councillor Taylor moved that Standing Committee of Council receive the Sharepoint Implement document as information.

**CARRIED UNANIMOUSLY**

**ACTION CORRESPONDENCE**

None



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**INFORMATION**

- Talk of the Town – Council Submission Schedule 2020

**CARRIED UNANIMOUSLY**

**SCC. 08/20**

Councillor Poole moved that Standing Committee of Council accept the Talk of the Town Council Submission Schedule 2020 information as presented.

**CARRIED UNANIMOUSLY**

**ROUND TABLE DISCUSSION**

None

**ADOPTION OF MINUTES**

None

**NOTICES OF MOTION**

None

**BUSINESS FOR THE GOOD OF THE COMMITTEE**

None

**BREAK**

**SCC. 09/20**

Councillor Appel moved for a 5-minute recess at 8:53pm.

**CARRIED UNANIMOUSLY**

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Olfert called the Standing Committee Meeting back to order at 9:00pm

**CONFIDENTIAL – Closed Session**

- FOIP S.24
- FOIP S.20

**SCC. 10/20**

Mayor Poole moved that Standing Committee of Council moved to a closed session commencing at 9:00pm in accordance with Section 197(2) of the Municipal Government Act to discuss matters exempt from disclosure under S.24 and S.20 of Alberta's Freedom of Information and Protection of Privacy Act, as per Section 18 of the FOIP Regulations.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance - S.24**

*Mayor Richard Poole, Deputy Mayor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Laura Svab, Councillor Will Taylor, CAO Myron Thompson*

**Closed Session Attendance - S.20**

*Mayor Richard Poole, Deputy Mayor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Laura Svab, Councillor Will Taylor*

**SCC. 11/20**

Councillor Svab moved to come out of the closed session at 10:00pm.

**CARRIED UNANIMOUSLY**

**STANDING COMMITTEE OF COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Olfert called the Standing Committee Meeting back to order at 10:00pm.

**Regular Meeting Attendance**



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*Mayor Richard Poole, Deputy Mayor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, Councillor Laura Svab, Councillor Will Taylor*

**ADJOURNMENT**

Deputy Mayor Olfert adjourned the meeting at 10:00pm.

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**DEPUTY MAYOR RAY OLFERT**

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**CAO MYRON THOMPSON**

DRAFT