



**Town of Blackfalds
UTILITY WORK PERMIT APPLICATION**

Planning and Development Dept.
Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045

Utility Permit #: _____

Application Date: _____

UTILITY WORK PERMIT SUBMISSION CHECKLIST			
Required Information:		Submitted (to be completed by Applicant)	Office Use Only
1.	Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2.	Payment of Application Fee (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
3.	Owner's Authorization – Signature on Application form or Letter/Email	<input type="checkbox"/>	<input type="checkbox"/>
4.	Emergency Response Plan	<input type="checkbox"/>	<input type="checkbox"/>
5.	Traffic Accommodation Plan (including Access Management)	<input type="checkbox"/>	<input type="checkbox"/>
6.	Stockpiling and Soil Management Plan	<input type="checkbox"/>	<input type="checkbox"/>
7.	Reclamation and Monitoring Plan	<input type="checkbox"/>	<input type="checkbox"/>
9.	Engineering Drawing (Certified)	<input type="checkbox"/>	<input type="checkbox"/>
11.	Stormwater Management Plan	<input type="checkbox"/>	<input type="checkbox"/>
12.	Are there any existing Development Permit(s), Development Agreement(s), Grading Permit(s), or other existing or outstanding permits for this development?	If so, Permit No.(s):	
13.	Other:		
FOR OFFICE USE ONLY			
Lot: _____ Block: _____ Plan: _____ Land Use District: _____ Tax Roll #: _____			
Received Date: _____ Receipt No.: _____			

The personal information provided as part of this application is collected in accordance with the Alberta Municipal Government Act (MGA), the Freedom of Information and Protection of Privacy Act (FOIP), Town of Blackfalds Land Use Bylaw 1198.16 and the Alberta Safety Codes Act (SCA). It will be used by the Town for the purposes of issuing permits, safety codes compliance verification and monitoring and property assessment. The Town of Blackfalds is authorized to collect this personal information under Section 33(c) of the FOIP Act and by Section 3 of the MGA. The applicant's name and the nature of the permit will be publicly available, in accordance with FOIP. Collected personal information is protected from unauthorized access, use and disclosure in accordance with the FOIP Act, and may be reviewed and corrected upon request. Should you have any questions or concerns regarding the collection of this information, please contact the FOIP Coordinator at foip@blackfalds.com or 403.885.6370.