



Town of Blackfalds

Position Description

Title:	Lifeguard & Swim Instructor (Seasonal)
Reports To:	Fitness & Aquatic Coordinator
Direct Reports:	None
Position Summary:	<p>Lifeguards are responsible for the safety of the guests of the Aquatic Centre. They also provide positive guest service and educate guests about aquatic rules and procedures, providing first aid when necessary, and completing administrative and maintenance duties related to the position.</p> <p>Swim Instructors are responsible for providing swimming instruction and evaluations for all levels of the Red Cross Swim Program. They are also responsible for the safety supervision of guests participating in aquatic instruction and for all applicable administration.</p>

Required Knowledge, Skills and Abilities

- Commitment to continuous improvement and excellent customer services.
- Proven ability to deal directly with staff and public in a courteous and friendly manner.
- Efficient and effective communication skills.
- Strong teamwork and cooperation skills.
- Excellent skills in decision making.
- Solid planning, organizing and problem-solving skills.
- Provide mentorship and guidance for volunteers

Position Requirements

- Lifeguarding

- a. Maintain a safe aquatic setting, removing all hazards to public and staff.
 - b. Help evaluate guard positions & rotations.
 - c. Lifeguard as required.
 - d. Provide first aid as required.
- Swim Instruction
 - a. Instruct as required.
 - b. Complete all administrative work as required.

Preferred Education and Experience

- National Lifeguard – Pool, 16 years of age
- Red Cross Water Safety Instructor – 15 years of age.
- Standard First Aid with CPR “C” and AED (Aquatic Emergency Care with CPR C and AED, preferred).
- Additional Requirements:
 - a. Vulnerable Sector Check (16+)
 - b. Intervention Record Check (18+)

Physical Demands

- Be physically able to stand/walk for extended periods at a time outside in various weather situations.
- Physically fit to perform rescue techniques when required.
- Be able to remain in a wet atmosphere for extend periods of time.

Work Environment

- Outside environment with expectation to work in various weather conditions.
- Very dynamic work environment.
- The noise exposure will vary between minimum to maximum noise levels.



Conclusion

This position description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position. This position description is intended to convey information essential to understanding the scope, the general nature and level of work expected to be performed.

