

*Blackfalds is one of Canada's youngest and fastest growing communities; with a population of 9,916 and a growth rate of 4.27% in 2017.*

*Ideally situated in Central Alberta, midway between Alberta's two largest urban Centres, Blackfalds retains the feel and security of a small-town while being only a short drive from urban amenities of post-secondary education, regional scale shopping outlets and entertainment.*

*Outstanding recreational opportunities, a robust and diversified economy and affordable land and housing are among the factors contributing to our thriving, successful, and dynamic community.*

*If you are looking to be a part of a hardworking and fun loving team in our community, please learn more about the Town of Blackfalds at [www.blackfalds.com](http://www.blackfalds.com). We look forward to receiving your résumé!*

### **Aquatic & Fitness Coordinator - Full Time Temporary, Maternity Leave Coverage - Abbey Centre**

**Position Summary:** The Town of Blackfalds is looking for a dynamic leader and team player to fulfill the Aquatic & Fitness Coordinator position. This position is a **full-time temporary position to cover an eighteen (18) month maternity leave**. Reporting to the Abbey Centre General Manager, the Fitness & Aquatics Coordinator is responsible for ensuring a safe, clean and enjoyable facility for patron aquatic experiences, including registered programs, swimming lessons, water safety courses, in addition to unstructured leisure opportunities. The Fitness/Aquatics Coordinator is responsible for ensuring an effective, efficient and safe operation of fitness equipment, programs, events and spontaneous activities within the Fitness Centre and Running Track.

*The position description can be seen in its entirety at [www.blackfalds.com](http://www.blackfalds.com)*

**Requirements and Qualifications:** As part of the aquatic planning team you will set direction for facility planning and goals as well as the planning and development of policies and procedures specific to the aquatic facility. You will be a motivated person, will possess strong communication and interpersonal skills, and the ability to work professionally with internal and external customers. You will possess strong skills in time management, organization skills, and strong customer service skills. Previous experience with staff scheduling in an Aquatic environment will be considered an asset.

You possess a post-secondary degree in Recreation/Physical Administration, Kinesiology or Public Administration combined with a minimum of 3-5 years of directly related experience in an Aquatic and Facility leadership position (within a municipality would be an asset). You have proven ability to develop and support a high performing team committed to impeccable customer service.

**Hours of Work:** This is an eighteen (18) month temporary full-time position within the Town of Blackfalds CUPE Local 417 Collective Bargaining Agreement with a 40-hour work week with the possibility of varying schedules to address operational requirements.

**Hourly Wage:** The hourly wage range for this position is \$34.84 to \$39.21 per hour as per the CUPE Local 417 Collective Agreement 2019-2021.

**How to Apply:** The Town of Blackfalds is an equal opportunity employer and encourages individuals interested in this position to submit a cover letter and resume to the address below. If applying by e-mail, please ensure your name and the job title is included in the subject line. Position will remain open until suitable candidate is identified.

We remind applicants that a pre-employment requirement is a Criminal Record Check, Vulnerable Sector Search; Intervention Record Check; valid Class 5 Alberta Driver's License and satisfactory Driver's Abstract.

***We appreciate and consider all applications, however only candidates selected for an interview will be contacted.***

Town of Blackfalds, Box 220, 5018 Waghorn St, Blackfalds AB, T0M 0J0  
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