



# NEW ONLINE ACCOUNT SETUP FORM

## Online Registration Account Setup

- Please fill out & return to Guest Services, email to [guestservices@blackfalds.com](mailto:guestservices@blackfalds.com) or fax to 403.885.0150
- You may change your password, update your profile and add/remove family members under "Update My Profile" after your initial login
- If you do not have access to a printer or scanner, send us an email and include all the information as requested below
- Once your account is confirmed by Guest Services, allow 10-15 minutes for the system to update before logging in

## Account Information (PLEASE PRINT CLEARLY)

Primary User First Name	_____	Last Name	_____
Home Phone #	_____	Cell Phone #	_____
Email Address <i>To be used as login username</i>	_____		
Address	_____		
Town/City	Province	Postal Code	
_____	_____	_____	
4-digit numeric password	_____		

## Children Names IF APPLICABLE

Child #1 First Name	_____	Last Name	_____	D.O.B. (MM/DD/YY)	_____
Child #2 First Name	_____	Last Name	_____	D.O.B. (MM/DD/YY)	_____
Child #3 First Name	_____	Last Name	_____	D.O.B. (MM/DD/YY)	_____
Child #4 First Name	_____	Last Name	_____	D.O.B. (MM/DD/YY)	_____
Child #5 First Name	_____	Last Name	_____	D.O.B. (MM/DD/YY)	_____

This information is collected under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, Section 33 c).  
This information will be used solely for the set up of a new account on our automated online registration system.

Any questions relating to the collection and use of this information should be referred to the FOIP Coordinator at 403. 885.4677.

**This form will be shredded after account setup**