



**Town of Blackfalds
BUILDING PERMIT APPLICATION
COMMERCIAL/INDUSTRIAL/INSTITUTIONAL**

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Ph: 403.885.9679
Fax: 403.600.0045
planning_development@blackfalds.com

Building Permit #: _____

Application Date: _____

To Be Completed By Applicant:

Do you have a Business License with the Town of Blackfalds? Yes No

Permit Being Applied for By: Land Owner Applicant/Contractor

Landowner Name(s): _____

Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone: _____ Alt Phone: _____

Email Address: _____

(Same as Landowner)

Applicant/Contractor Name(s): _____

Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone: _____ Alt Phone: _____

Email Address: _____

PROJECT INFORMATION

New Construction Addition Repair Renovation Demolition Other: _____

Approximate Value of Development: \$ _____
(Building Materials and Labour Exclusive of Land)

Civic Address of Property to be Developed: _____

Lot: _____ Block: _____ Plan: _____ Land Use District: _____

Main Floor Area: _____ m² ft² Second Floor Area: _____ m² ft²

Detailed description of work / site reclamation (include extra paper if needed):

I (am) (represent) the owner of the land and (will be) (represent) the owner of the building for which I am submitting this permit application. I agree to conform to all applicable laws in this jurisdiction. By submitting this application I hereby allow right of entry for inspection purposes.

This application forms part of the permit.

Permit Applicant Name(s): _____

Permit Applicant Signature(s): _____

Landowner Name(s): _____

Landowner Signature(s): _____

The personal information provided as part of this application is collected in accordance with the Alberta Municipal Government Act (MGA), the Freedom of Information and Protection of Privacy Act (FOIP), Town of Blackfalds Land Use Bylaw 1198.16 and the Alberta Safety Codes Act (SCA) and will be used by the Town for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The Town of Blackfalds is authorized to collect this personal information under Section 33 of FOIP and by Section 3 of the MGA. The applicant's name and the nature of the permit will be publicly available, in accordance with the FOIP Act. Collected personal information is protected from unauthorized access, collection, use and disclosure in accordance with the FOIP Act, and can be reviewed and corrected upon request. Should you have any questions or concerns regarding the collection of this information, please contact the FOIP Coordinator at foip@blackfalds.com or 403.885.6248.



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CONDITIONS

1. Issuance of a permit and the examination of plans and specifications shall not be construed to be authority to violate any of the provisions of the Safety Codes Act or pursuant regulations.
2. A Safety Codes Officer is prohibited from issuing a permit to an applicant if the appropriate architect's and /or professional engineer's seals or stamps are not on the plans and specifications.
3. The owner of the building is fully responsible for carrying out the work or having the work carried out in accordance with the requirements of the Safety Codes Acts and pursuant regulations.
4. This permit application is not for zoning/development, gas, plumbing or electrical work. Permits for such work must be obtained from the appropriate authority.
5. Reviewed drawings and specifications shall be kept on the building site at all times during which the work authorized by the permit is in progress, and shall be available for inspection by a Safety Codes Officer.
6. A Safety Codes Officer may suspend or revoke a permit issued in error or issued on the basis of incorrect information or if there is a contravention of any conditions under which the permit was issued or the permit fees have not been paid.
7. Issuance of a permit based upon plans and specifications shall not prevent a Safety Codes Officer from issuing orders under section 8 of the Safety Codes Act or pursuant regulations.
8. Issuance of a permit shall not prevent a Safety Codes Officer from stopping construction operations which are in violation of the Safety Codes Act.
9. The applicant grants permission for necessary inspections to be conducted with the signing of this application.
10. This permit expires if the undertaking to which it applies:
 - a) is not commenced within 90 days from the date of issue of the permit,
 - b) is suspended or abandoned for a period of 120 days, or
 - c) is in respect of a seasonal use residence and the undertaking is suspended or abandoned for a period of 240 days after the undertaking is started.
11. The building shall be completed in accordance to the Safety Codes Act.
12. A Letter of Credit (LOC) may be required for the amount equal to the cost of landscaping and/or paving.

NOTE

Failure to complete this form fully and to supply the required information, plans and associated fees may mean that this application for a Permit will not be considered and may cause delays in the processing of the application.

FOR OFFICE USE ONLY

Lot: _____ Block: _____ Plan: _____ Land Use District: _____ Tax Roll #: _____

Variance Requested (if applicable): MPC Development Officer

IF DEMOLITION PERMIT – COPIES SENT TO: Utility Department Tax Department

ALL FEES MUST BE PAID AT TIME OF PERMIT APPLICATION SUBMISSION

_____	Building Permit / Inspection Fee	1-61-00-523
_____	Water Meter*	1-41-00-425
_____	Water Meter Installation*	1-41-00-429
_____	Posse Administration Fee	1-61-00-529
_____	Safety Codes Council Fees**	1-61-00-524
_____	Development Permit Fee	1-61-00-520
_____	Development Security Deposit	4-61-01-474
_____	GST* (only calculated on the Water Meter /Water Meter Installation)	
_____	TOTAL	

**calculated at 4% of building permit cost. Minimum \$4.50. Maximum \$560.00

Received Date: _____ RECEIPT NO.: _____

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