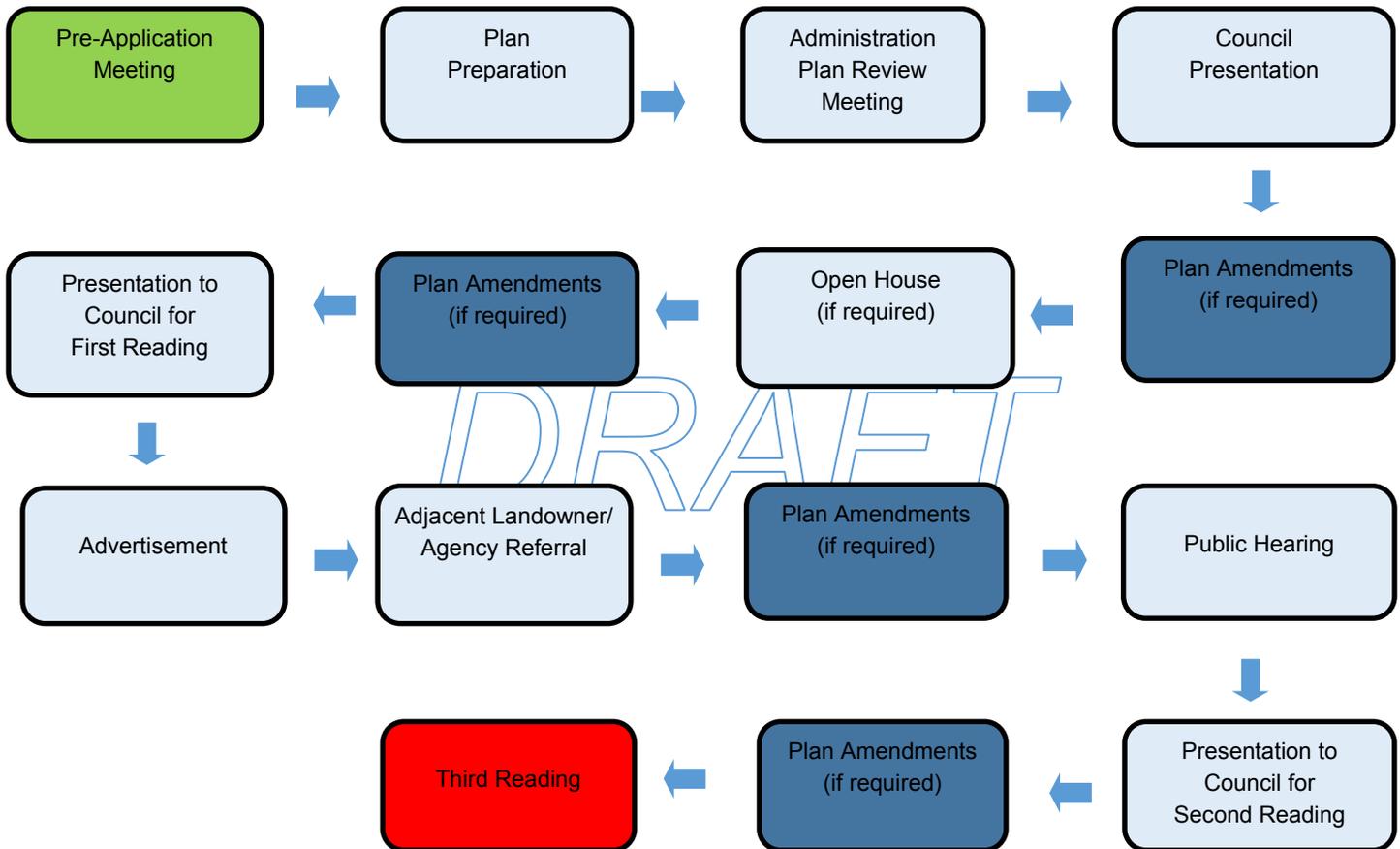


Area Structure Plan Approval Process

The flowchart below describes the Town of Blackfalds' Area Structure Plan Approval Process.



Process:

- Pre-Application Meeting—To determine any issues that may arise from the project, and address them before submission.
- Plan Preparation—The Applicant prepares the document for submission.
- Administration Plan Review—Administration will review the submission and forward any necessary revisions to the applicant.
- Council Presentation—The Applicant must present draft ASP plans to Council for consideration and comment prior to setting an Open House.
- Open House—The Applicant is responsible for holding an Open House at a facility open to the community to offer information about their proposal and field any questions or concerns community members may have.
- First Reading—Council's opportunity to view the document for additional consideration, request any changes, schedule a public hearing, or refuse the document outright.

- Advertisement—Administration is bound by the Municipal Government Act (MGA) to advertise the proposed Bylaw for 2 consecutive weeks in a local newspaper, as well as refer the proposal to adjacent landowners and affected agencies.
- Public Hearing—Council's opportunity to hear concerns from citizens, agencies and any other party wishing to speak to the issue.
- Second & Third Reading—If Council is satisfied with the information they have received and with the proposal, they may give Second and Third Reading or refuse/deny the plan submitted. They may also require further amendments to the document before moving forward to Second and/or Third (and Final) Reading.

The development process implemented by the Town of Blackfalds has been built out of the standard protocol legislated by the Municipal Government Act (MGA) combined with Administrative experience and expertise. This system has been devised to ensure all legislative requirements are met.

If you have any questions, our knowledgeable staff are ready to assist you. Please contact the Planning and Development Department for more detailed advice on completing your application.