



**THE TOWN OF BLACKFALDS
PRE-AUTHORIZED UTILITY PAYMENT FORM**

Utility Account: _____

Name(s): _____

Mailing Address: _____

I / We Hereby Authorize My / Our Bank

Name of Financial Institution

Branch Address

City

Province

Postal Code

Account Number

1. To Debit My/Our account on the fifteenth day of each month of all monthly utility payments payable to the Town of Blackfalds.
2. The treatment of each payment shall be the same as if I/We have personally issued a cheque authorizing payment on the fifteenth day of each month as indicated and to debit the amount specified on the monthly utility statement to My/Our Account.
3. Any payments returned N.S.F. are subject to a \$25.00 service charge.
4. Involvement in this plan will be cancelled by the municipality should any two (2) installments fail to be honored with the unpaid balance subject o applicable utility penalties.
5. This authorization may be cancelled at any time upon written notice by me/us.
6. The utility billing cycle shall be the process whereby the utility statement. Penalties will be not applicable unless Section 3 applies.
7. Do you wish to continue to receive a utility statement for your records?
YES _____ NO _____

Date

Phone Number

Signature

Please Note

1. For verification purposes please enclose one of your personal cheques marked "Sample".
2. For a joint account, all depositors must sign if more than one signature is required on cheques issues against the account.
3. In the event of a sale of the above noted property, or a change on Bank Accounts, it is your responsibility to immediately notify the Municipal Office to arrange for cancellation or transfer of the plan.

FOR OFFICE USE ONLY

Starting Date : _____

Bank notification date: _____

End Date: _____

Bank notification date: _____

This information is collected under the authority of the *Municipal Government Act* and *The Freedom of Information and Protection of Privacy Act*, Section 33. This information will be used solely to administer the Pre-authorized Tax Payment Plan. Any questions related to the collection and use of this information should be referred to the Director of Corporate Services at (403) 885-4677.